

4A Albert Street, Windsor, Berkshire, SL4 5BU www.thegreenroomschool.com 01753 866711

Saturday, 2 January 2020

Ready for Week One of 2021

Dear Parents and Carers,

Happy New Year! Here we are at the start of what will be a hopeful year for all of us.

As we look to the start of school on Tuesday, here are a few more details to help get you and your young adults ready.

On Monday, we will have our INSET day and will be delivering **Chromebooks** to all of our pupils that need them. These should arrive between **1-3pm**. Please let us know if you are unlikely to be home during this time and we can make alternative arrangements for collection or delivery to a safe place.

From Tuesday we will be starting school ONLINE. You will find a **Timetable** attached. This timetable is interactive and will be emailed to all pupils. This means that when a pupil is ready to join their lesson, they simply need to click on the subject (eg. <u>GR6 Classroom Meet</u>) in their timetable and it will take them straight to the Google Meet where the lesson will be taking place. The links will also be posted in the GR6 Common Room in Google Chat.

There will be support staff in all lessons to help pupils access the lesson and help complete the work. If possible the pupils should have a quiet space at home in which to do their lessons.

As well as lessons, all pupils who currently engage in therapy will still have access to their sessions with Fardijah and all pupils will receive a phone call from Jess in the first week for a quick **catch up** to see how they are and help with any issues.

Hopefully we will receive our testing kits on Monday so we can set up our testing space and test all staff. We will send you more details about this next week once we have seen the tests in operation. In the meantime, if your young person has taken a test before and found the process difficult (throat and nose swab) please let us know so we can make appropriate plans to support them.

Our current plan is still to run a **blended school** in the second week, with small groups of pupils on site (once they have been tested), and the remainder of pupils online. Some parents have been in touch to say they would rather their child remained in online school for now. This is perfectly acceptable and can be recorded as an authorised absence, but please make contact with me first if you would like to arrange this.

Enjoy the rest of your weekend. We look forward to seeing our pupils online next week!

Kind Regards,

alle ton.

Richard Allen Head of School richard@thegreenroomschool.com