

4A Albert Street, Windsor, Berkshire, SL4 5BU www.thegreenroomschool.com 01753 866711

Wednesday, 6th January 2020

## **Pupils returning to school**

Dear Parents and Carers.

It has been great to see our pupils again this week in our online school. It has also been very useful for us to set up our testing centre onsite and to test our staff, which is working very well. It is not, however, a substitute for physical school and I would like to outline how we will be integrating pupils back into school next week. We hope this will give everyone access to education and wellbeing at school whilst still doing what we can to slow the spread of the virus.

We have the capacity to test all of our staff and pupils on a weekly basis. In this way, we are much more likely to pick up anybody who is carrying the virus, but not showing any symptoms. It has certainly been a comfort for staff to receive negative results this week as I hope it will be for the pupils and your families. Attached to this letter you will find lots of information about the testing process. Please take some time to read these through:

- 1. Information about Covid-19 Testing
- 2. Covid-19 Testing Privacy Statement
- 3. Consent Form for Covid-19 Test form

We have made the consent form easier to return to us by filling in this <u>online form</u>. This is all you are required to do at this stage. It would be very helpful to receive this form before next week. There is a lot of information here, but if you have any questions, please let us know.

GR6 pupils will now be dropped off at GRW on Albert Street for testing. From our experience, once the pupil has been registered, it should only take a few minutes to complete the test in our test centre, the Science lab. (Pupils who cannot self-administer the swab test will be assisted by trained Green Room staff, all of whom are known to the pupils). We will have the results in 30 minutes, during which time the pupils will walk to their first lesson at the Market Garden.

Only half of our GR6 pupils will be in physical school at any one time. This will allow us more space to distance from each other and reduce the risk of spreading the virus. We have adapted the timetable over the four days so all pupils will get the opportunity to experience all elements of the curriculum either in person or online. Please find attached the timetable specifically for your young person. This will also be sent directly to them.

As I have said before, if you foresee any difficulties with the testing process, or if you would rather your young adult stayed in online school for now, this is perfectly acceptable, but please let me know. Angel will make all the necessary arrangements with transport.

I hope you will agree that with weekly testing and a blended school (online & physical) we will be able to open our school as safely as possible. We will keep reviewing what is possible, but for now, this will be the plan for the coming weeks.

Kind Regards,

Richard Allen Head of School