

the GREENROOM school

6th June 2018

Dear Parents and Carers,

Re: The Green Room School Summer Festival aka GR Fest

We are very excited to tell you about GR Fest which is taking place at The Green Room Kingsley (GRK) in the glorious rolling fields of Hampshire, for 3 consecutive days starting on Tuesday 19th June.

GR Fest is in its third year and has been a huge hit with pupils who have attended it in the past. This year we are delighted to introduce our GRK pupils to the festival, joining our Green Room Windsor (GRW) pupils and our Green Room 6th Form (GR6) pupils. All of them are busy making preparations for the event. The festival is a collaboration of music, fun, activities, food, games and the pièce de résistance, the school Prom!

The plan for GR Fest is as follows:

❖ Tuesday 19 June:

- GRW: Pupils arrive at school usual time and are transported to GRK
- GR6: Pupils arrive at school at 9:45am and are transported to GRK
- GRK: Children arrive at school by taxi as usual. Circle time.
- 11.30am GRW and GR6 pupils arrive. Welcome drinks and festival kit allocated. Walk to camping field.
- 12-2pm Set up camp. Lunch in the marquee.
- 2pm The Festival Opening!
- 2-5pm Afternoon Activities
- 5-7pm Dinner
- 7.30pm Evening Activities
- 10pm Bedtime

❖ Wednesday 20 June

- 8-9am Breakfast
- 10am-1pm Morning activities
- 1-2pm Lunch
- 2-5pm Afternoon Activities
- 5-6pm Getting ready for Prom
- 6pm Arrivals and mocktails
- 7pm Prom: Dinner
- 8-9pm Prom: Speeches, Awards and leavers yearbooks
- 9-10pm Prom: Disco, live music & activities
- 10-11pm Bedtime

❖ **Thursday 21 June**

- 8-9am Breakfast
- 9-10am Pack up tents and prepare packed lunches
- 10am-1pm Frensham ponds swim (weather permitting)
- 1pm GRW/GR6 pupils return to Windsor
- 1.45pm GRK pupils take taxis home

❖ **Friday 22 June**

- **SCHOOL CLOSED**

Activities include: whittling, forest walks, ball games, t-shirt tie dying, face painting, henna tattoos, candle making, yoga, outdoor cinema, badminton, slip and slide, skittles, chainsaw carving demo, tug of war, the great egg toss, coconut shy, slackline competition, bouncy castle, stories, scarecrow making competition, decoration making for Prom and more!

We are expecting all pupils to attend GR Fest. It is a fantastic event and one which is very carefully planned with a high ratio of staff. All Green Room staff attend and will be on site for the duration of the festival. We are fortunate that the festival is at GRK as this will give our GRK pupils familiarity and if they really do not feel they can camp overnight for the 2 days they can take their usual taxi home at 2.45pm and return in the morning at 9.30am. Our GRW and GR6 pupils are older and are expected to stay for the whole festival, but if they or you have any concerns please do get in touch so we can help.

It is vital to us that all pupils enjoy the festival and all the brilliant activities that have been prepared, so if any pupil is unable to behave responsibly we will contact parents/carers and ask them to come and collect them from the festival.

Medication

If your child will be taking medication during the 3 days please complete the attached form and ensure the medication is brought to school in its original packaging with complete dosage instructions including whether refrigeration is required. We will have pain relief and hayfever tablets and already have your instructions whether or not your child can take paracetamol, ibuprofen and antihistamine. First Aid, if required, will be delivered during the festival.

Allergies and Dietary Requirements

We already have a record of your child's allergies and dietary requirements but do get in touch if you have any concerns.

Electrical equipment

Please note there will be no Wi-Fi where we will be positioned at GRK. There will be lots of games and activities for everyone to enjoy so hopefully iPads, mobiles and social media will not be missed!

We recommend keeping valuables and precious items safely at home to avoid upset if lost/broken. Obviously every care will be taken to keep your child's belongings safe but please remind your child they will be responsible for their own kit. Please name all your child's belongings - should anything get lost, a named item can be returned to the correct owner quicker than an item that isn't named.

Money

There will be no need for your child to bring money to GR Fest as everything is included.

We will be raising money to pay for some of the activities at GR Fest by completing a sponsored Dog Walk on Thursday 14 June, all pupils are warmly invited to get involved. Please see letter included.

We would also like to ask all parents to donate £50 or as much as they can to help us cover the cost of this event. These donations can be done by cash/cheques to the school office or a bank transfer: Sort Code: 09-01-28 Account: 24613001 Reference: Child's Initials GRFest.

To cover the event we are attaching 2 forms which require completing and returning to school:

- Consent Form for GR Fest including consent for various activities including henna tattoos, working with tools, slackline balancing, slip and slide etc (all activities are under adult supervision)
- Medical Form

What to bring:

MEDICATION (if applicable - in original packaging with complete dosage instructions)

Underwear x2	Socks x4	Sweatshirt x2
Shorts x2	T-shirt x4	Jeans/joggers x2
2nd pair of trainers/sandals	Flip flops/pool sliders (optional)	Pyjamas
Waterproof coat	Sun hat	Sunglasses
Torch	Pillow	Towel
Prom Outfit	Make-up (if desired)	Swimwear

Wellies (if you don't have protective footwear at school already)
Toiletries: toothbrush, toothpaste, soap, flannel, deodorant/antiperspirant, hairbrush/comb, **sun cream** (if not already in school)


Optional: decorations for your tent ie: battery operated fairy lights, lanterns, bunting.

No food or drink is necessary as we will have plenty of refreshments, snacks and meals for everyone. If pupils do bring food or drink we will hold that in safe-keeping for them until the end of the festival - no one needs a sugar rush at 11:30 at night!

To give you a taster there's a short film from last year on our YouTube Channel (The Green Room School) and look for [GR Fest 2017](#).

If your emergency contact details have changed recently please let us know. If you have any questions please do not hesitate to contact us. Thank you for your ongoing support.

Kind regards



Joe Sparks
Executive Head

the GREENROOM school

GREEN ROOM FEST PARENTAL CONSENT FORM

I agree to (pupil name) participating in the Green Room Summer Festival. A range of activities will be presented for pupils. Please tick the activities below where you consent to your child's participation or the overall statement at the top:

I consent to my child participating in all the GR Fest activities:

or

I consent to my child participating in the following activities:

- | | |
|--|--|
| <input type="checkbox"/> Whittling (use of knives) | <input type="checkbox"/> Forest walks |
| <input type="checkbox"/> Ball games/tug of war | <input type="checkbox"/> T-shirt tye dying (use of chemicals) |
| <input type="checkbox"/> Face painting | <input type="checkbox"/> Henna tattoos (will patch test for reaction before using) |
| <input type="checkbox"/> Candle making | <input type="checkbox"/> Swimming and water sports including slip-n-slide |
| <input type="checkbox"/> Slackline | <input type="checkbox"/> Bouncy castle |

Signed: Father / Mother / Carer (please circle)

Printed:

Date:

PLEASE RETURN THIS FORM TO THE GREEN ROOM

OA4 Off-Site Activity Medical and Consent Form

ORGANISATION: The Green Room

male/female**NAME of participant :** _____**Important:** This form must be completed by the parent/carer if the participant is under 18 years of age and by the participant if he/she is over 18 years of age.

Address of Participant:

Telephone No. (inc. STD):

Date of Birth:

Post Code:

Emergency Contact DURING PERIOD OF ACTIVITY

Name:

Address:

Tel. No:

Alternative Tel. No:

Post Code:

Relationship to Participant:

DOCTORS name:

Address:

Telephone No. (inc. STD)

Details of last Tetanus injection date:

OR, have you had one in the last 10 years?

YES / NO

Post Code:

Please give details of any medical conditions/disabilities, e.g. diabetes, epilepsy or allergies to (e.g.) medication, plasters, etc.

Please give current treatment including medication.

Details of any special dietary requirements.

STATEMENT

I ACKNOWLEDGE RECEIPT OF AND UNDERSTAND THE INFORMATION REGARDING THE PROPOSED VISIT/ACTIVITY AND CONSENT TO THE ABOVE PERSON PARTICIPATING.

I have ensured that my child/ I understand(s) the information for their/my safety and for the safety of the group that any rules and instructions given by staff are obeyed. I undertake to inform the Leader of any changes in the fitness of the participant/myself prior to the date of departure.

I accept full financial responsibility if they/I have to return home before the end of the trip because of inappropriate behaviour.

I am in agreement that those in charge may give permission for the participant/me to receive medical treatment in an emergency.

Signed:

Parent/Carer

Date: